



Academi Genedlaethol ar gyfer
Arweinyddiaeth Addysgol Cymru
National Academy for
Educational Leadership Wales

Quality Assurance Process of Leadership Development Provision

The National Academy for Educational Leadership (Leadership Academy) has a role in quality assuring leadership development provision. The quality assurance process verifies whether the provision that has been endorsed by the Leadership Academy continues to meet the success criteria as set out in the Endorsement of Leadership Provision Guide.

It is the process which ensures that providers continue to deliver quality provision which remains fit for purpose and which continues to meet the needs and expectations of leadership development in line with national policy. It also provides confidence that the provision is high quality and future focussed while simultaneously strengthening the relationship between the Leadership Academy and the providers themselves.

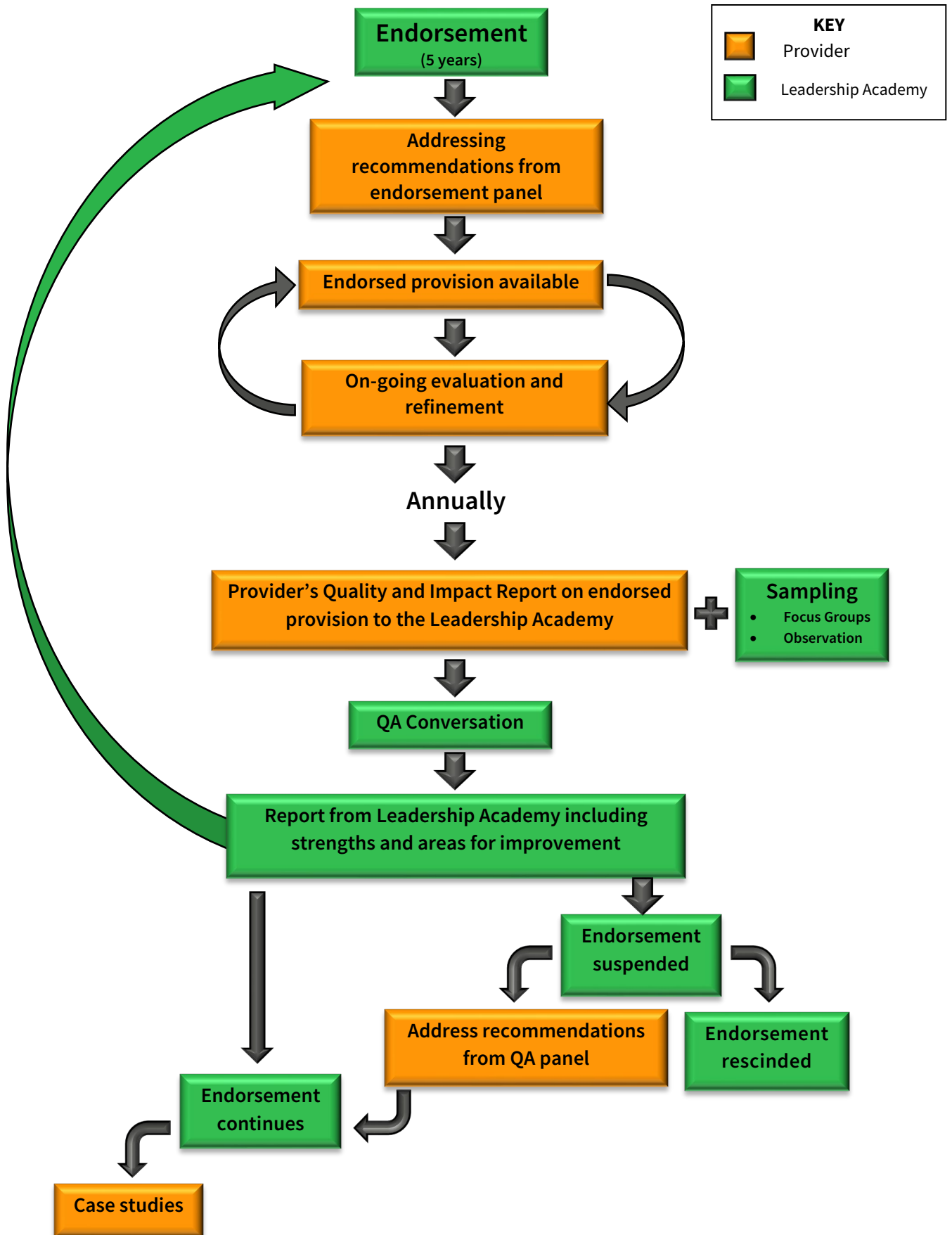
The quality assurance process, which starts with the provider's own self-evaluation processes is designed to support providers to review, adapt and improve their provision over time.

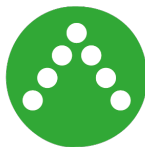
Timescale

It is expected that all providers will conduct ongoing evaluations of all provision as part of their **internal quality assurance processes**. These evaluations should be collated at the end of the first cycle of the programme following endorsement to provide a report to the Leadership Academy. This report is the first stage of the **external quality assurance process**.



Quality Assurance Model for Endorsement





Internal Quality Assurance processes

All providers should have their own procedures for carrying out quality assurance as set out in the endorsement guidance. If the providers are working in partnerships or alliances at regional or national level, then they must be able to demonstrate evidence of strong governance of the partnership or alliance and a robust approach to the management of risk. Evidence of the internal processes should be shared with the Leadership Academy during the External Quality Assurance Processes as set out below.

The quality and impact report which the provider shares with the Leadership Academy can take any form but it must include a self-assessment of the quality and impact of the current provision including how the provider has responded to the recommendations following the endorsement panel.

The quality and impact report should also identify and evidence three of the endorsement criteria which the provider considers to be of particular strength and three criteria which are areas for further development. The quality and impact report should be no more than three to four sides of A4.

External Quality Assurance process

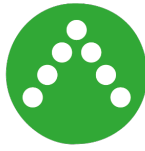
The external Quality Assurance will be carried out by the Assistant Director for Leadership Development and Quality Assurance and supported by the Associates and Stakeholders of the Leadership Academy.

The process will include consideration of:

- The Quality Assurance report (as mentioned above) to be shared with the Leadership Academy by the provider after delivering a full cycle of provision (no more than four sides of A4)
- Quality Assurance conversation with provider
- Sampling activities e.g. programme observations, focus group with participants

A short report will be written following the external Quality Assurance process and shared with the provider. Where effective practice has been identified the Leadership Academy will invite the provider to produce a case study to celebrate and share via the website.

THE LEADERSHIP ACADEMY RESERVES THE RIGHT TO SUSPEND AND/OR RESCIND ENDORSEMENT AS A RESULT OF THE ANNUAL QUALITY ASSURANCE PROCESS, IF THERE IS SUFFICIENT CAUSE.



Providers' Forum

The Leadership Academy will also conduct a Providers' Forum once there is a minimum of three provisions which have been endorsed and running for one year.

Purpose of the Forum

- To build strong relationships between the Leadership Academy and the providers
- Endorsed providers to have the opportunity to share effective/quality practice with each other
- Professional dialog with endorsed providers and the Leadership Academy around building future capacity and development opportunities
- Innovation, motivation and creative thinking are stimulated

The forum will contribute to the ongoing development and refinement of the quality assurance process.

The Three Nations Partnership Model: Quality Assurance

The Endorsement Process itself will be quality assured on an annual basis by the staff of the Leadership Academy, providers, stakeholder group and by the Three Nations Leadership Consortium through the Three Nations Partnership Model.

Procedures and Protocols

- Motivation to support and challenge in a constructive and purposeful way
- Moral purpose of the process is to improve leadership provision (impact learners)
- Honest, robust, consistent, respectful
- All outcomes owned by Host Country
- Knowledge is shared between countries with a culture of trust and mutual accountability
- The host country owns the report/outcomes
- Confidentiality adhered to

Quality Assurance of the Partnership Model

- Agreed templates
- The host country completes evaluation at the end of the process
- QA lead from support country